

MEMORANDUM

DATE: December 4, 2024
TO: Mayor & City Council
VIA: Mercy Rushing, City Manager
FROM: Jennifer Henson, Director of Marketing & Tourism
SUBJECT: Consider action on a Street Closure Request for 12/19/2024
Council Meeting Agenda Item for December 16, 2024

Background Information:

The MMS Choir would like to hold their Winter Concert at the Gazebo by the Train Station downtown. It will not be a long event. They plan to have 3 songs that we will sing, along with maybe an award or two to announce and give out to their members. Hopefully, the event lasts no longer than 30-45 minutes. They will be encouraging Their member's families to bring lawn chairs or blankets to sit and enjoy our music. We will need a power outlet if that is available at the venue. The event will take place at 7:00 PM.

Recommendation:

Staff recommends approval for the requested street closure on 12/19/2024.

Final Disposition:



Street Closure Request

Name of Event: Mineola Middle School Choir Winter Concert

Event Website: NA; No website

Complete Description of the Event: My name is Ty Templeton and I am the Choir Director at Mineola Middle School. The MMS Choir would like to hold our Winter Concert at the Gazebo by the Train Station downtown. It will not be a long event. We will only have 3 songs that we will sing, along with maybe an award or two to announce and give out to our members. Hopefully the event lasts no longer than 30-45 minutes. We will be encouraging our member's families to bring lawn chairs or blankets to sit and enjoy our music. We will need a power outlet if that is available at the venue. The event would take place at 7:00 PM. If any more details are needed, please contact me at templetont@mineolaisd.net

Date and Time of the Event (Beginning): 2024-12-19 7:00 PM -0600

Date and Time of the Event (Ending): 2024-12-19 8:00 PM -0600

Location: Mineola Train Station Gazebo

Upload Documents: Gazebo Submission Doc.docx

Estimated Number of Participants: 25

Name of Applicant: Ty Templeton

Address: 209 County Road 2460 Apt J3, Mineola, TX 75773

Phone Number: 214-310-6037

Email Address: templetont@mineolaisd.net

Person in Charge on Day of Event: Ty Templeton

Phone number for person in charge on day of the event: 214-310-6037

Hello!

I do not have a map or any relevant documents to submit at this time. However, when I spoke with Cindy Karch she said that the closure of the street around the Gazebo would be taken care of. If there are any documents needed, please do not hesitate to let me know and I will get those taken care of.

Thanks!

Ty Templeton, Choir Director

Mineola Middle School

